

# Getting Started

## Application for Waiver of Court Fees

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**IMPORTANT:** This getting started guide and the instructions are not legal advice. They are only meant to help you learn how to use the *Application for Waiver of Court Fees* and *Order for Waiver of Court Fees* forms. Your use of the form(s) does not guarantee you will be successful in court.

To learn how to fill out the forms and file them with the court, read the *How to Ask the Court to Participate in a Court Case for Free* instruction sheet and the instructions on the forms.

<b>Name(s) of the form(s):</b>	<ul style="list-style-type: none"> <li>• <i>Application for Waiver of Court Fees</i></li> <li>• <i>Order for Waiver of Court Fees</i></li> </ul>
<b>Purpose of the form(s):</b>	To ask the court to let you participate in a court case for free.
<b>Types of cases the form(s) CAN be used for:</b>	All civil cases. For example, divorce cases, family cases, eviction cases, small claims cases, and lawsuits for injury or property damage.
<b>Types of cases the form(s) CANNOT be used for:</b>	All criminal, traffic, and juvenile justice cases.
<b>Special information or papers needed to complete the form(s):</b>	<p>You will need to know the income and expense information for the past 12 months and the value of belongings, including real estate, for:</p> <ul style="list-style-type: none"> <li>• yourself,</li> <li>• the people you support who live with you, and</li> <li>• If you are filling this form out on behalf of a minor or incompetent adult, you will need that person's information.</li> </ul>
<b>Statutes covering the form(s):</b>	<ul style="list-style-type: none"> <li>• <a href="#">735 ILCS 5/5-105 and 5/5-105.5</a></li> <li>• <a href="#">Illinois Supreme Court Rule 298</a></li> </ul>
<b>Where to find the forms and instruction sheet:</b>	<a href="http://www.illinoiscourts.gov/Forms/approved/">http://www.illinoiscourts.gov/Forms/approved/</a> .
<b>For more information:</b>	Read the <i>How to Ask the Court to Participate in a Court Case for Free</i> instruction sheet that comes with these form(s). You may also find more information, resources, and the location of your local county self help center at <a href="http://www.illinoislegalaid.org/FeeWaiver">www.illinoislegalaid.org/FeeWaiver</a> .